



Whitefriars Catholic School Position Information Document - Volunteer

Mission Statement:

“Whitefriars School in partnership with parents, the Catholic parish and local community, educates and nurtures each child in the Josephite tradition, sharing the mission of Christ within the world today.”

Volunteers assist in partnership with

- School Leadership Team
- School Staff
- Students

Broad Purpose

Volunteers at Whitefriars Catholic School are expected support the Catholic identity and Josephite tradition of our school and to assist collaboratively with leadership, staff, students and parents/caregivers to assist with learning and building community engagement. Whitefriars has a strong commitment to creating positive futures for all students through its motto “In all things kindness”.

Volunteer roles and responsibilities may include:

- Assist students' literacy or numeracy activities.
- Assist individual students with their learning through our Learning Assistance Program.
- Support students in art/craft/drama and other creative activities.
- Attend and support teachers at excursions and whole school events.
- Coach and/or manage sports teams.
- Help facilitate fitness and recreation activities.
- Help with preparation of healthy meals and snacks and over-the-counter sales to students and staff in the Canteen.
- Ensure supervision and safety of children at all times.
- Report all incidents to staff.
- Provide feedback to staff.
- Assist with program planning, if needed.
- Assist with program space set-up, clean-up and tidying.
- As a member of the Parents and Friends to support community involvement.
- As a member of the School Board.
- In any other volunteering capacity as may be requested by Leadership or Staff from time to time.
- Adhere to safe work practices.
- Report hazards and unsafe practices.
- Acquire and maintain approved Mandatory Notification training.
- Acquire and maintain Catholic Archdiocese Police Check.